

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE SOUTHWEST ADAMS COUNTY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

A regular meeting of the Southwest Adams County Fire Protection District Board of Directors was held on June 16, 2011, at 3365 West 65th Avenue, Denver, Colorado. Board Members in attendance were: Greg Neal, Randy Ferguson, Harold Lewis and Anthony Spano. Ken Ciancio was absent. Others in attendance were: Chief Ditolla, District Legal Counsel Michelle Ferguson and Kaye Lombardi.

CALL TO ORDER – President Neal called the meeting to order at 7:00 p.m.

Director Spano made a motion to excuse the absence of Director Ciancio, as he had called before the meeting to notify the Board that he could not attend. Director Ferguson seconded. The motioned carried.

ADDITIONS OR DELETIONS TO THE AGENDA – Director Neal moved to rearrange agenda items, by holding the "Citizens Input" before the Executive Session. Director Spano seconded. Motion carried.

ANNOUNCEMENTS AND GUESTS – None.

CORRESPONDENCE – Director Spano read Former Chief Jim Notary's note expressing thanks to the District for the plaque he received at his retirement party.

MINUTES OF THE MAY 19, 2011 BOARD MEETING – Director Spano moved to approve the May 19, 2011 minutes as written. Director Lewis seconded. Motion carried.

BILLS – The bills were reviewed and approved by the Board.

FINANCIAL REPORT – Director Spano moved to postpone the approval of the April and May 2011 financials reports due to a question with the debt service fund financial pages. Director Lewis seconded. Chief Staff has requested that Bob Feis, of Lemke Feis & Co., P.C., respond to this question.

FIRE CHIEF'S REPORT – Chief Ditolla reported to the Board regarding a meeting that he and Director Neal had with the Fire Chief and Board President of the Arvada Fire Protection District. They discussed the proposed exclusion of a portion of the District's service area and inclusion of that area into Arvada Fire Protection District's jurisdiction. The proposal has been dropped; the Arvada Chief and Board President apologized for any distress the proposed exclusion caused the District and stated their wish to continue a good relationship between Arvada and the District.

The District's application for a grant for a First Alert system has been approved by the E-911 Board. The District is required to pay for the system and then request

reimbursement. The reimbursement is expected to be made by December 30, 2011. The system will be installed in three of the District's four stations; because Station 13 is not manned it will not receive the First Alert system.

The E911 Board denied South Adams Fire Protection District's request for a First Alert system stating that it will not provide that funding to any volunteer Fire Departments.

The District's Adcom 2012 assessment has been reduced by almost \$10,000; a copy is incorporated into these minutes. It was noted that the police pay 67%, and the District pays 33%, of the assessment.

The District has not yet received the photographs from the June 5 District photography session.

District Ambulance revenues rose \$23,000 between 2010 and 2011.

The District has not withdrawn its application for a Medic grant as it is considering other funding options.

The District has reduced to nine the number of candidates it is considering for the open firefighter position.

ATTORNEYS' REPORT – Attorney Ferguson described a new smartphone app, issued by the U.S. Department of Labor, that encourages employees to individually track their work hours. She recommended that the District add a second amendment to its member handbook that requires employees who have any reason to believe they have not been paid correctly to immediately report that claimed discrepancy to the District.

CITIZENS INPUT – None.

EXECUTIVE SESSION – None

ADJOURNMENT – Director Lewis moved to adjourn the meeting at 7:33 p.m. Director Ferguson seconded. Motion carried.

Director Neal adjourned the meeting at 7:33 p.m.

Anthony Spano, Secretary