

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE SOUTHWEST ADAMS COUNTY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

A regular meeting of the Southwest Adams County Fire Protection District Board of Directors was held on March 17, 2011, at 3365 West 65th Avenue, Denver, Colorado. Board Members in attendance were: Greg Neal, Randy Ferguson, Ken Ciancio, Harold Lewis and Anthony Spano. Others in attendance were: Chief Ditolla, Attorney Michelle Ferguson, Matt Urling, Matt Leete, and Kaye Lombardi.

CALL TO ORDER – President Neal called the meeting to order at 7:00 p.m.

ADDITIONS OR DELETIONS TO THE AGENDA – Director Lewis moved to change the agenda by holding the "Citizens Input" before the Executive Session. Director Spano seconded. Motion carried.

ANNOUNCEMENTS AND GUESTS – None.

CORRESPONDENCE – None.

MINUTES OF THE FEBRUARY 17 AND MARCH 10 BOARD MEETINGS – Director Spano moved to approve the February 17 minutes as written. Director Lewis seconded. Motion carried.

Director Spano moved to approve the March 10 minutes as written. Director Lewis seconded. Motion carried.

BILLS – The bills were reviewed by the Board.

FINANCIAL REPORT – No report was available due to the audit being conducted of the District's financial accounts.

FIRST AMENDMENT TO RULES AND REGULATIONS – Director Spano moved to adopt the First Amendment to the 2011 Member Handbook, which outlines the vacation accrual for the Administrative staff. Director Lewis seconded. Motion carried.

ENGAGEMENT LETTER – WHITE, BEAR AND ANKELE PROFESSIONAL CORPORATION – Director Ferguson moved to approve Jennifer Tanaka as District special counsel, to provide legal advice on the possible negotiation and representation for the exclusion of parcels from the SWAC FPD by Arvada FPD, including any required actions to challenge and/or complete these measures. Director Lewis seconded. Motion carried.

FIRE CHIEF'S REPORT – Chief Ditolla reported that Staff is preparing two grant requests; one is for the purchase of radios and repeaters. The second grant request would

allow three firefighters to attend Paramedic training at St. Anthony Central Hospital; it would pay for the backfill and overtime hours of other firefighters while the three participate in the training and serve their internship. Chief Ditolla noted that most grants require that the District contribute some funds toward the purpose of the grant, usually an 80%/20% or a 60%/40% split.

Chief Ditolla reported the results of a study conducted by Pinnacol Assurance, comparing the number of injuries that occur among firefighters working 48/96 work shifts with those working 24-hour shifts. Approximately 33% more injuries occurred among those firefighters working a 48/96 shift.

ATTORNEY REPORT – Attorney Ferguson thanked the Board for allowing Emily Powell to attend the February 17 Board meeting in her place. In addition to her written report, Ms. Ferguson and Chief Ditolla discussed with the Board a form that is being developed by the Colorado State Patrol allowing it to obtain general information relating to an active investigation. Ms. Ferguson is reviewing the form for potential privacy and HIPAA violations.

CITIZENS INPUT – None.

EXECUTIVE SESSION – Director Spano moved to go into executive session at 7:22 p.m. pursuant to C.R.S. § 24-6-402(4)(b),(e), and (f) to receive advice of legal counsel regarding personnel matters and for the Board to discuss matters subject to negotiations. Director Lewis seconded. Motion carried.

Ms. Ferguson departed the Executive Session after conclusion of discussions requiring legal advice relating to personnel matters and prior to discussion of matters subject to negotiations.

Director Lewis made a motion to go back into general session at 8:16 p.m. Director Spano seconded. Motion carried.

ADJOURNMENT – Director Lewis adjourned the meeting at 8:18 p.m. Director Spano seconded. Motion carried.

Anthony Spano, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle B. Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b),(e), and (f).

Greg Neal, President