

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE SOUTHWEST ADAMS COUNTY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

The regularly scheduled meeting of the Southwest Adams County Fire Protection District Board of Directors was held on October 20, 2011, at 3365 West 65th Avenue, Denver, Colorado. Board Members in attendance were: Greg Neal, Ken Ciancio, Anthony Spano, Harold Lewis and Randy Ferguson. Others in attendance were: Chief Ditolla, District Legal Counsel Michelle Ferguson, Corey Davidson, Craig Samoy, Ken Kapelke, Thom Jeffries, five reserve firefighters and their families (listed below), and Kaye Lombardi.

CALL TO ORDER – President Neal called the meeting to order at 7:18 p.m.

ADDITIONS OR DELETIONS TO THE AGENDA – President Neal opted to move other items ahead on the agenda and hold the Reserve Badge ceremony ahead of other items on the Agenda, so that the reserves' guests would not have to attend the entire meeting if they did not wish to do so.

TRANSPORT REVIEW – LINDA CARROLL OF HEALTHCARE BILLING—
Ms. Carroll gave each Board member a copy of the District's Transport Review, a copy of which is incorporated into these minutes.

Revenues have increased in 2011 by \$17,000.00 over the same period in 2010. The District has lots of Medicaid claims with approximately \$520,000 in collections.

Ms. Carroll suggested that the District raise its mileage fees for ambulance transport and also increase its ALSII and CPAP charges by \$100. She noted that the District is about average in its transport fees. Approximately 47% of the calls the District responds to are for Medicare or Medicaid patients; no change in that is anticipated. She noted that those patients could be responsible for out-of-pocket charges of up to \$400.

Ms. Carroll also recommended that the District consider a “Membership Program for Ambulance Transport”, and stated that those programs can be profitable. She noted that Westminster's program is very popular; the “seniors” love it and it is a great PR tool for the District.

The Board thanked Ms. Carroll for coming to tonight’s meeting. The Board would like to discuss a Membership Program for Ambulance Transport at the November Board meeting.

RESERVE BADGE CEREMONY – The following reserve firefighters received badges commemorating one year of service to the District: Paul Beard, Joe Ciancio, Jordon Long, Mark Wiley, and Jeff Woog.

Chief Ditolla introduced and congratulated each reserve firefighter; they and their guests were invited for cake and coffee. President Neal called for a short recess at 7:45 p.m.

The regular meeting was called back to order at 8:00 p.m. by President Neal.

CORRESPONDENCE – A note from Dave Chavez was read; he thanked the District for the great retirement party that was given in his honor.

Harold Lewis thanked District personnel for the great job they did in transporting him to St. Joe's Hospital recently.

MINUTES OF THE SEPTEMBER 13, 2011 BOARD MEETING – Director Spano moved to approve the September 13, 2011 minutes as written. Director Lewis seconded. Motion carried.

BILLS – The bills were reviewed and approved by the Board.

FINANCIAL REPORT – Director Spano moved to approve the September 30, 2011 Financials. Director Lewis seconded. Motion carried.

FIRE CHIEF'S REPORT – Chief Ditolla reported the following:

There will be a public hearing on the District's 2012 Budget at the November 17, 2011 Board meeting. The Board will be asked to consider, and if appropriate, approve the Budget after the conclusion of such hearing.

Lieutenant Mike Tavalez has been teaching a "citizen's academy" as part of the District's commitment to the Neighborhood Association(s).

The promotional process will begin with 5 candidates on November 15, 2011, a week or so after the testing process. The District expects to fill the position after the first of the year. Depending on whom the successful candidate is, more promotions could follow. The District has a list of firefighter candidates, compiled during the last hiring process, which will help in filling the open position.

Adcom is working on extending "Reverse 9-1-1 calls" to cell phone users that opt in. The District is able to place Reverse 9-1-1 calls but each costs between \$250 and \$1000.

Cell phone users can text 9-1-1 for emergency services for a fee.

ATTORNEYS' REPORT – In addition to her written report, Ms. Ferguson reported that Larry Gentry has not responded to the District's letter regarding code violations at his establishment.

President Neal noted that the meeting would go out of Agenda order, to finish the regular meeting before going into executive session.

CITIZENS INPUT— Ken Kapelke stated that he would like to see the Board members receive recognition for their years of service to the District.

EXECUTIVE SESSION – Director Spano moved to go into executive session at 8:28 p.m., pursuant to C.R.S. § 24-6-402(4) (b) and (f), to receive advice of legal counsel regarding personnel matters. Director Ciancio seconded. The motion carried. Ms. Ferguson certified for the record that the Executive Session discussion constituted a privileged attorney-client communication and was not recorded.

Director Neal moved to come out of executive session and return to open session at 9:07 p.m. Director Lewis seconded. Motion carried.

ADJOURNMENT – Director Spano moved to adjourn the meeting at 9:07 p.m. Director Lewis seconded. Motion carried.

Director Neal adjourned the meeting at 9:07 p.m.

Anthony Spano, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle B. Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. 24-6-402(4)(b) and (f).

Greg Neal, President